

From: [Lynn Boldissar](#)
To: [Annette Carrasquillo](#); nancy@capecoralbuilder.com; [Michael Lilly](#); [Justin Einstein](#); [Julio Barina](#)
Subject: Fw: BIOC Meeting questions
Date: Friday, May 16, 2025 3:56:08 PM
Attachments: [image001.png](#)
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Team -

See questions and answers below.

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From: Matt Grambow <mgrambow@capecoral.gov>
Sent: Friday, May 16, 2025 3:33:25 PM
To: Lynn Boldissar <lynn@cccia.org>
Subject: FW: BIOC Meeting questions

Good afternoon, Lynn:

Please see some initial responses below.

Thanks.



Matt Grambow, Deputy Development Services Director

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From: Lynn Boldissar <lynn@cccia.org>
Sent: Thursday, May 15, 2025 7:26 AM
To: Brett Limbaugh <blimbaugh@capecoral.gov>
Cc: Matt Grambow <mgrambow@capecoral.gov>; Annette Carrasquillo - LAI Design Associates (amcarrasquillo@hotmail.com) <annettec@laidesignassoc.com>
Subject: BIOC Meeting questions

Brett,

See questions below from the BIOC meeting on Apr 30th.

- What was \$62,628 expense for Studies & Plans in March?

The Floodplain Vulnerability Study, which will be reimbursed through a grant upon project completion, very likely before the end of FY2025.

- Complete breakdown of expenses charged in Interfund Svc budget line?

This itemized breakdown would be available through the Budget office, or Interim Director Crystal Feast.

- Reimbursement for services provided to Sarasota, etc?

There were three assistance activations after Hurricanes Helene and Milton last year: 1) Hernando County, 2) Taylor County, 3) Boca Grande. These were all approved resource request activations through the Florida Division of Emergency Management, and will be reimbursed, including overtime, by the State. Michael Cowles in Financial Services and Ryan Lamb may have an idea on reimbursement timelines, but this can often take several months.

- Current CAP service price list?

\$75/hour for inspectors and \$95/hour for plan reviewers.

- Other Outside Svc price list?

DSD is not utilizing other outside service providers at this point, and the Department is proposing a 65% decrease in outside services spend.

- Cost Analysis for Bldg Dept to move to new Bldg (including parking)?

While DSD has created a rough initial cost estimate, Public Works Capital Improvements and Property Management are working on accurate cost estimates now. We have a meeting scheduled with them next week to review their progress. Capital Improvements will be working on the parking portion of the project, with Property Management working on the renovation.

- Cost for renovation at City they want to do?

Development Services has proposed an approximately \$600,000 renovation of City Hall to create additional workspace in the DSD office area. The scope of this renovation would be to push out the Permitting counter towards the hallway to create 16 additional work spaces, shift Planning division staff to the south of the office, and enable Building

Inspector staff to move back into City Hall, which would save \$60,000 annually in trailer lease payments.

- How many people work from home in Dept?

There are no Permitting or Building Division staff who work from home. There are approximately 10 Planning and Land Development staff who work hybrid schedules and desk-share. These staff work from home between 2-3 days per week.

Thank you,



Lynn Boldissar
Executive Director

2023 CCCIA President's Award Winner

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